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## Members Subscriptions

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### Subscription Rates for 2017

- Adult Subscription: £50
- Under 30s: £25
- Students & Under 18s: Free



Please do not pay your subscription before  
10am on Tuesday 17th October

### Subscriptions Using [Localgiving.com](http://Localgiving.com)

Here's how to pay your subscription via Localgiving.com

You can also [download these instructions](#) as an Acrobat pdf file to keep beside you as you work through the sections.

#### Introduction

Subscriptions are made in three parts.

- First, if you are not yet a Localgiving member, create an account.
- The second is your monthly direct debit of £3.33
- The third is the 'one-time' donation of £10.

#### 1. Create an account with Localgiving.

Go to the Localgiving website at the following link  
<https://localgiving.org/login> :

- Complete your details.
- Click orange 'Register'.
- To ensure the following instructions make sense, go to black 'Account' at top right and log out.

#### 2. Direct Debit.

For Adult rates.

12 monthly direct debit payments of £3.33 are required. (We shall advise you when to cancel this direct debit).

From the 'Members Subscriptions' page of our choir website ([http://www.kellychoralsociety.com/members/members\\_subs.html](http://www.kellychoralsociety.com/members/members_subs.html)) click the Localgiving link. You are now on the Mount Kelly Choral Society donations page.

- Click on blue 'Give monthly'.
- Enter £3.33 in 'Donation amount'.
- Tick 'Make it a monthly donation', if not already ticked.
- Ignore message box.
- Do **NOT** tick 'I wish to donate anonymously' - otherwise your payment cannot be identified by the MKCS Treasurer.
- Enter your email address.
- Tick or ignore the two update boxes... your choice.
- Click orange 'Continue'.
- In pop-up box enter your Localgiving password.
- Tick orange 'Login'.
- Select 5th as the first donation date.
- Tick 'I am the account holder'.
- Enter account holders full name, sort code and account number.
- Enter 'Postcode' and address details.
- Click orange 'Confirm'.
- A pop-up box appears allowing you to check all the details that you've entered. When you're satisfied, click the 'Confirm the direct debit' button. We will warn you when to cancel the direct debit.
- If you **are** eligible for Gift Aid then enter...
  - Yes** 'Is this donation your own money?'
  - No** 'Is this money the proceeds...?'
  - No** 'Are you receiving a benefit...?'
  - Check 'I want to claim...'
  - Enter first name, last name and click orange Gift Aid button.
- If you are **not** eligible for Gift Aid, click the 'Skip Gift Aid' button.
- You can check that you have set up your direct debit by scrolling up to the top of the page, click 'Account', then 'My Account', then 'My Donations'. Scroll down to 'Monthly Donations'. You should see your new direct debit.
- You've now completed the process and can log out of the Localgiving site from the black 'Account' menu at top of page.

### 3. One-time donations of £10.

Make ONE "one-time" donation of £10.

Do **NOT** claim Gift Aid on this donation of £10 as it is classed as a 'benefit' by HMRC and it is not eligible for Gift Aid.

From the 'Members Subscriptions' page of our choir website ([http://www.kellychoralsociety.com/members/members\\_subs.html](http://www.kellychoralsociety.com/members/members_subs.html)) click the Localgiving link. You are now on the Mount Kelly Choral Society Donations page.

- Click green 'Donate Now' button.
- Enter £10.00 in Donation amount.
- Do **not** tick 'Make it a monthly donation'.
- Ignore message box.
- Do **not** tick 'I wish to donate anonymously' - otherwise your payment cannot be identified by the MKCS Treasurer.
- Enter your email address.
- Tick or ignore the two update boxes... your choice.
- Click orange 'Continue'.
- Enter your Localgiving password.
- Click orange 'Login'.
- Enter debit (not credit) card details.
- Click orange 'Donate'.
- Do **NOT** claim Gift Aid, even if eligible. Scroll down and click 'Skip Gift Aid'.
- You can check that you have set up your one-time donation by scrolling up to the top of the page, click 'Account', then 'My Account', then 'My Donations'. Scroll down to 'My Personal Donations'. You should see your new one-time donation.
- You've now completed the process and can log out of the Localgiving site from the black 'Account' menu at top of page.

**Help is at hand!** - If for any reason these instructions don't pan out, send an email to me at [nick@kellychoralsociety.com](mailto:nick@kellychoralsociety.com) with a description of your problem, and I'll do my best to help sort it out.

**FAQs** - Here are some frequently asked questions - I will add any more that arise...

- **Q** - I am not a UK tax payer but my partner / friend / acquaintance is... can they pay on my behalf?  
**A** - No.
- **Q** - As my partner and I are both members, may we use our joint account to pay both our subs?  
**A** - No. The Localgiving system allows only one bank account per person, so a joint account can be used only for the first person. For the second person, please use another account.
- **Q** - My friend in the choir hates computers but would still like the choral society to benefit from a Gift Aided subscription. What can he/she do?  
**A** - [Contact Chris Caple \(07795 624785\)](tel:07795624785)

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